

Castro County Fair/Castro County Harvest Days

September 8, 2007

Expo Building 403 SE 4th St Dimmitt, Texas (806) 647-2524

Arts, Crafts and Commercial Booths

Show Hours 9 AM thru 4:30 PM

1. **Spaces:** 10' wide x 12' deep are available for arts, crafts, commercial or educational purposes at the following Rates: Inside Main Building (very limited # of spaces) - \$40. Inside the Quonset – \$25. Regular Size (10' x 12') outdoor spaces - \$25. Double Outdoor Spaces – \$35. Electricity is available for an additional \$5. per space charge. (Indicate need below and include proper remittance with registration form.) Personal fans may be used without additional charges if plugs are available after all display items have been set up. **Bring extension cords if required; none will be furnished.**
2. **Items Furnished For You:** One table (8' x 30") and two folding chairs. Vendors will be allowed to bring in any additional display equipment. **Walls are cinder block or metal; no nails are allowed.**
3. **Set Up:** Booths may be set up from 1–6 PM on Friday, September 7, or 7–9 AM on Saturday, September 8. Indicate on the registration form what time you expect to set up as there will be very limited vehicle access (emergency vehicles only) after 8:30 AM on Saturday. Late arrivals will be placed in the closest areas possible to facilitate unloading; however, they will find these less convenient for unloading than the areas which may be used during scheduled set up times. All vehicles must be out of the fair area by 8:45 AM Saturday.
4. **Take Down:** Vendors/Exhibitors are responsible for clearing their booth areas of trash and for placing their tables and chairs on the proper racks. Booths must be cleared by 5:00 PM Saturday.
5. **Security:** All participants/vendors will be responsible for their booths and property. It is suggested that booths be manned by at least two vendors to prevent distraction/theft. The Castro County Fair Association will not be responsible for merchandise but will have a night watchman on duty Friday night and will have exhibit areas secured.
6. **Sales Tax:** The sales tax rate in Dimmitt is 8.25%.
7. **Food Booths:** Food Booths must display a state sales tax and use permit issued to a commercial food vendor or be registered as tax-exempt non-profit organizations. Vendors are allowed two food items (plus drinks). We will **attempt** to avoid duplication of food items. If you will use more than 2 electrical appliances, you will need your own generator.
8. **Registration Form: We must have registration and booth fee by September 1** to reserve your space and include information about you in our final promotional releases to our local newspaper. Forms should be completed and sent to: **Castro County Fair Association, 115 W. Bedford Street, Dimmitt, Texas 79027**
9. **Suitable/Unsuitable Items:** No silly string, stink bombs, projectiles (including spray paints or dyes) or other obscene/obnoxious items will be permitted on the premises. These must not be sold as merchandise or used as prizes. Representatives of the Castro County Fair Association will determine suitability or unsuitability of specific items. Vendors who do not adhere to this policy may be asked to remove their entire display from the craft/game area. We are attempting to eliminate items which will likely cause damage to other merchandise or displays at the show. (See Statement on Rental Form)

BOOTH RENTAL FORM – CASTRO COUNTY FAIR – SEPTEMBER 8, 2007
Cut Here; Keep the Top Portion For Your Reference; Return this Bottom Portion To:
Castro County Fair Association, 115 W. Bedford St., Dimmitt, Texas 79027

NAME _____ **Day Phone** _____

DBA _____ **Night Phone** _____
(Doing Business As)

Address _____
(Street Address) (Town) (State)

Mailing Address If Different _____

Describe Booth (Type or Major Items You Will Sell – If Food, List Two Items Below)

(1) _____

(2) _____

Check Type of Booth Desired:

- Inside Expo (10x12) - \$40.00 Inside the Quonset \$25.00
- Regular Outdoors (10 x 12) - \$25.00 Double Outdoors (Over 10 x 12) - \$35.00
- Electricity - \$5.00 Number of electrical appliances to be used: 1 or 2 (Circle One)

Enclose Check For Correct Amount Made Payable To: Castro County Fair Association

I have been furnished a copy of the Castro County Fair Association Regulations concerning the sale/use of Unsuitable/Suitable Items (See Item 9 on above form) and will comply.

Date Submitted _____ **Signature** _____